

09 September 2020

HOW DO WE MAKE BLACK, ASIAN AND MINORITY ETHNIC LIVES MATTER IN TORBAY? - REVIEW PANEL

A meeting of **How do we make Black, Asian and Minority Ethnic Lives Matter in Torbay? - Review Panel** will be held on

Thursday, 17 September 2020

commencing at **2.00 pm**

The meeting will be held remotely via Zoom (the links to the meeting are set out below)

<https://zoom.us/j/99673623697?pwd=bmx3Y1d5REg4TnZDUzdxV2Z3c2NrUT09>

Meeting ID: 996 7362 3697 Passcode: 912614

One tap mobile

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Meeting ID: 996 7362 3697 Passcode: 912614

Members of the Committee

Councillor Atiya-Alla

Councillor John Thomas

Councillor Barrand

Councillor Loxton

Councillor Steve Darling

A prosperous and healthy Torbay

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Melissa Nicholson, Town Hall, Castle Circus, Torquay, TQ1 3DR

Email: governance.support@torbay.gov.uk - www.torbay.gov.uk

HOW DO WE MAKE BLACK, ASIAN AND MINORITY ETHNIC LIVES MATTER IN TORBAY? - REVIEW PANEL AGENDA

1. **Election of Review Panel Chairperson.**
To elect a Chairperson for the review panel.
2. **Apologies**
3. **Declarations of interests**
 - (a) To receive declarations of disclosable pecuniary interests in respect of items on this agenda
For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
 - (b) To receive declarations of non pecuniary interests in respect of items on this agenda
For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
4. **Agree Review Draft Scope and Draft Timetable.** (Pages 4 - 8)
5. **Consider adding external representatives/advisors to Panel.**
6. **To agree approach for obtaining wider community views on key lines of enquiry for issue to community in September 2020.**
Key lines of enquiry are contained in the Draft Review Timetable document.
7. **Agree key lines of questioning for early panel meetings.**
8. **LGA Virtual Event - Difference and Inclusion Toolkit.**
9. **Scheduling of future meetings.**
10. **Any Other Business.**

Instructions for the Press and Public for joining the meeting

If you are using an iPad you will need to install Zoom which can be found in the App Store. You do not need to register for an account just install the software. You only need to install the software once. For other devices you should just be taken direct to the meeting.

Joining a Meeting

Click on the link provided on the agenda above and follow the instructions on screen. If you are using a telephone, dial the Zoom number provided above and follow the instructions. (**Note:** if you are using a landline the call will cost up to 13p per minute and from a mobile between 3p and 55p if the number is not covered by your inclusive minutes.)

You will be placed in a waiting room, when the meeting starts the meeting Host will admit you. Please note if there are technical issues this might not be at the start time given on the agenda.

Upon entry you will be muted and your video switched off so that only the meeting participants can be seen. When you join the meeting the Host will unmute your microphone, ask you to confirm your name and update your name as either public or press. Select gallery view if you want see all the participants.

If you have joined the meeting via telephone, your telephone number will appear on screen and will be displayed for all to see until the Host has confirmed your name and then they will rename your telephone number to either public or press.

Meeting Etiquette - things to consider when attending a virtual meeting

- Background – the meeting is public and people will be able to see what is behind you therefore consider what you will have on display behind you.
- Camera angle – sit front on, upright with the device in front of you.
- Who else is in the room – make sure you are in a position where nobody will enter the camera shot who doesn't want to appear in the public meeting.
- Background noise – try where possible to minimise background noise.
- Aim to join the meeting 15 minutes before it is due to start.